

**INSTITUT TEKNOLOGI DAN KESEHATAN MAHARDIKA
FAKULTAS KESEHATAN
PROGRAM STUDI REKAM MEDIS DAN INFORMASI KESEHATAN**

Karya Tulis Ilmiah, 21 Juli 2023
Sisca Dwi Fitriani, Laura Weryco Latupeirissa, Hendri Rosmawan

**ANALISIS TATA RUANG TEMPAT PENYIMPANAN DOKUMEN REKAM
MEDIS DI RUMAH SAKIT UMUM DAERAH M.A SENTOT PATROL
INDRAMAYU**

xvii 75 halaman + 2 tabel + 2 bagan + 8 lampiran

ABSTRAK

Ruang penyimpanan berkas rekam medis yaitu ruangan yang menyimpan berkas rekam medis pasien yang telah selesai berobat. Di ruang rekam medis petugas rekam medis bertanggung jawab penuh terhadap kelengkapan dan penyediaan berkas yang sewaktu-waktu dapat dibutuhkan, petugas harus betul-betul menjaga agar berkas rekam medis tersebut tersimpan dan tertata dengan baik dan terlindung dari kemungkinan pencurian berkas atau pembocoran isi rekam medis. Tujuan penelitian ini untuk mengetahui Tata Ruang Penyimpanan Dokumen Rekam Medis di Rumah Sakit Umum Daerah M.A Sentot Patrol Indramayu.

Jenis penelitian yang digunakan adalah kuantitatif. Instrumen penelitian ini menggunakan lembar observasi. Variabel dalam penelitian ini adalah Tata Ruang Penyimpanan Dokumen Rekam Medis.

Hasil penelitian di Rumah Sakit Umum Daerah M.A Sentot Patrol Indramayu menunjukkan mengenai rak rekam medis dari lembar observasi yaitu, panjang rak 2,3 m, lebar 41 cm, tinggi 2,9 m. Rak rekam medis panjangnya tidak ideal dengan teori. Ruangan *filling* dengan panjang 7,16 m, lebar 6,06 m, jarak antara dua buah rak untuk lalu lalang 90 cm, ruangan lowong didepannya 106 cm.

Berdasarkan hasil penelitian dapat saran bahwa petugas rekam medis melakukan sosialisasi mengenai pentingnya kebutuhan rak rekam medis, agar tidak ada penumpukan dokumen rekam medis yang tercecer di ruang *filling*.

Kata Kunci : Tata Ruang, Tempat Penyimpanan, Rekam Medis
Daftar Pustaka : 29 (2013-2022)

**MAHARDIKA INSTITUTE OF TECHNOLOGY HEALTH
FACULTY OF HEALTH
STUDY PROGRAM OF MEDICAL RECORDS AND HEALTH INFORMATION**

Scientific Writing, 21 July 2023

Sisca Dwi Fitriani, Loura Weryco Latupeirisa, Hendri Rosmawan

**SPATIAL ANALYSIS OF MEDICAL RECORD DOCUMENTS STORAGE AT
M.A SENTOT PATROL REGIONAL GENERAL HOSPITAL IN INDRAMAYU**

xvii 75 pages + 2 tables + 2 chart + 8 attachments

ABSTRACT

Medical record file storage room, namely a room that stores medical record files of patients who have finished treatment. In the medical record room the medical record officer is fully responsible for the completeness and provision of files that may be needed at any time. The officer must really take care that the medical record files that are stored and properly organized and protected from possible file theft or leakage of medical record contents. The purpose of this study was to determine the Spatial Planning for Storage of Medical Record Documents at M.A Sentot Patrol Regional General Hospital in Indramayu.

The type of research used is quantitative. This research instrument used an observation sheet. The variable in this study was the Spatial Planning of Medical Record Documents.

The results of research at this hospital showed that the medical record shelf from the observation sheet was 2.30 m in long, 41 cm in wide, 2.9 m in high. The long of medical record shelf was not ideal to the theory. The filling room was 7.16 m in long, 6.06 m in wide, the distance between the two shelves for passing was 90 cm, the vacant space in front was 106 cm.

Based on the results of the study, it was suggested that medical record officers conduct outreach regarding the importance of the need for medical record shelves, so that there is no accumulation of scattered medical record documents in the filling room.

Keywords : Spatial Planning, Storage, Medical Records

Bibliography : 29 (2013-2022)